



UNDERGRADUATE LATE ENROLLMENT FORM

**FOR STUDENTS WITH NO CURRENT ENROLLMENT
Fall 2009**

Use this form after FRIDAY, AUGUST 28, 2009*

AFTER FRIDAY, AUGUST 28, 2009

Complete the following information, including PERMISSION OF THE COURSE INSTRUCTOR.

Student Name: _____ CSU ID #: _____

Address: _____ City/State/Zip: _____ / _____ / _____

Email Address: _____

Day Phone: _____ Date: _____ Undergraduate Program: _____

Course Dept/Number/Section	Units	Instructor's Approval	Please verify if student has attended from beginning of <u>term</u>			Date
			YES	NO	Unknown	

Instructions:

- Bring this completed form to the Bursar's to make payment.
- Take your proof of payment and this form to Campus 411 at MC 116 for registration.

AFTER FRIDAY, SEPTEMBER 11, 2009

Permission from the student's college advising office is ALSO required. Non-degree students do NOT need advising office approval.

College Advising Approval: _____ Date: _____

Instructions:

- Present a Statement of Explanation with this form. Your request may not be granted without a supporting statement.
- Bring this form to the Bursar's to make payment.
- Take your proof of payment, this form, and Statement of Explanation to Campus 411 at MC 116 for registration.

AFTER FRIDAY, OCTOBER 30, 2009

Requests for Late Enrollment will not be accepted by Campus 411. A request after this date will require College Petition.

**Late registration fees may apply.*

My signature acknowledges I understand and agree that my registration obligates me financially to Cleveland State University for all tuition charges and fees associated with my course enrollment and I acknowledge and accept this obligation. I understand and agree that any refund and/or credit to which I may be entitled will be processed in accordance with applicable University policies and procedures.

Student Signature

Date