



REQUEST FOR PROPOSAL (“RFP”) #5028ME

COMPREHENSIVE BAR EXAM REVIEW COURSE PROVIDER

RFP Issued Date: 10/11/2024

ADDENDUM #1, Questions & Answers

Questions due by: 10/17/2024 by 2:00pm EDT via email with the RFP #5028ME in the subject line

Proposal Due Date /Time: 10/28/2024 by 2:00pm EDT via email with the RFP #5028ME in the subject line

Contact:

Michael Eames

Purchasing Manager

bids@csuohio.edu

Proposals must be received by the due date/time specified above. Proposals received after the due date/time will be returned unopened to the supplier

Please refer to the attached sheets for Instructions & Information. Proposals must be submitted on the form(s) provided and signed by an authorized representative in ink in the proper spaces. Vendors are cautioned to read this entire document carefully and to prepare and submit their Proposal providing all requested information in accordance with the terms and conditions set forth herein.

ADDENDUM #1, Questions & Answers, RFP #5028ME

COMPREHENSIVE BAR EXAM REVIEW COURSE PROVIDER

1. Has the University's agreement with the other bar prep provider come to an end? If not, when does that contract expire?
 - The agreement will expire at the end of July 2025.
2. Related to #1, when would this contract and the services under this contract be expected to start?
 - We would like the agreement and services to start August 1, 2025
3. Would the services and costs apply to JD students only or both JD and LLM students?
 - We would like quotes for both possibilities if possible.
4. Given that there was a previous agreement in place with another provider, do the students retain any benefit of the previous agreement if the University changes provider with this new agreement?
 - A student would retain the ability to use the bar prep materials (books and online study program) if they were to fail the bar in July 2025 and attempt the bar exam a second time.
5. Under the current agreement, do students receive a refund when they opt-out, and if yes, how much do students receive?
 - No. Students are not permitted to opt out or be refunded even if they purchase a different program or materials.
6. For the cost proposal, does the University prefer to pay once per graduating student or a per semester fee for each enrolled student?
 - Once per student.
7. Can essay grading be included as a line item in the price proposal? If not, how many essays (per student, per year) are anticipate
 - We prefer integrated pricing (package pricing) for all services, including graded materials. We anticipate approximately 4 essays (3 essays and 1 MPT) for 50 students in their second year, as well as 4 essays (3 essays and 1 MPT) for over 225 students their final year (mostly in spring semester before

graduation). However, if there can be estimates provided for additional grading resources, we would be interested in learning more.