

To: Dr. Carol A. Olszewski, President, Faculty Senate
From: Dr. Michele Heath, Chair, University Curriculum Committee
Date: April 17, 2025
Re: Activities of the UCC for AY 2024–2025

The University Curriculum Committee (UCC) is charged with reviewing academic proposals from across the university and making recommendations to the Faculty Senate. During the 2024–2025 academic year, UCC convened over 16 times and reviewed a total of **330 proposals**, a significant increase from previous years. These included:

- New and revised course proposals
- Program modifications and deletions
- Writing Across the Curriculum (WAC) and Speaking Across the Curriculum (SPAC) designations
- Core Curriculum submissions and revisions
- Proposals related to integrated and accelerated degree programs

Of the 330 proposals reviewed, **330 were recommended to the Faculty Senate** or routed to the Registrar's Office, depending on the nature of the proposal. Additionally, UCC engaged in continued collaboration with the Core Curriculum Committee and supported implementation and policy alignment for WAC/SPAC designation processes.

This academic year reflects not only a substantial increase in proposal activity but also continued faculty engagement in curriculum development and innovation. **A special thank you to the members of the UCC for their dedication and commitment, including convening for an additional meeting beyond the regular schedule to ensure proposals were reviewed and approved in a timely manner.**

Respectfully,
Dr. Michele Heath
Chair, University Curriculum Committee

Date: 4/23/2025

To: Carol Olszewski, President, Faculty Senate

From: Michael Wiitala, Chair, Admissions and Standards Committee

Re: AY 2024-2025 Annual Committee Report

Committee membership: Michael Wiitala (Chair), Rongjun Sun, Albert Smith, Mamadou Seck, Debbie Hoffman, Sathish Kumar, Robert Ngo, Krunalkumar Bhagavanbhai Patel (graduate student), John Holcomb (ex-officio), Janet Stimple (ex-Officio), Jeff Johnston (ex-officio)

The Admissions and Standards Committee met six times via Zoom during academic year 2024-2025. The Committee reviewed, approved, and recommended the following items during the academic year:

- Updated the grade dispute procedure in both the Undergraduate and Graduate Catalog
- Considered whether to make changes to the Admissions and Standards Committee section of the 3344-13-03 of the Personnel Policies. The committee decided no changes were needed.
- Discussed ideas for disciplining students suspected of violating faculty AI policies. It was decided not to go beyond nor to revise the current statements about AI in the 3344-21-02 Academic Misconduct Policy.
- Reviewed one graduate and two undergraduate grade dispute cases.
- Reviewed the following proposals from Curriculum:
 - [Credit for Prior Learning Policy Updates - Registrar | Curriculum](#)
 - [Changes to Doctoral Program Qualifying Examination - Washkewicz College of Engineering | Curriculum](#)
 - [Duolingo Cutoffs for Graduate Admission - Cleveland State University | Curriculum](#)
 - [Graduate Credit Transfer Policy Revision - Cleveland State University | Curriculum](#)
 - [Graduate Catalog Admission Criteria Update for CSU Global Programs - Cleveland State University | Curriculum](#)
 - [Math Course Repeat Policy - Washkewicz College of Engineering | Curriculum](#)
 - [Undergraduate Grade Dispute Policy Update - Cleveland State University | Curriculum](#)
 - [Update to Graduate Catalog Grade Dispute Policy - Cleveland State University | Curriculum](#)
 - [Biology, MS - 1140 - Fall 25 | Curriculum](#)
 - [Graduate Program Dismissal Review Policy - Cleveland State University | Curriculum](#)
 - [Statistics and Analytics, Accelerated Master's BA or BS/MS - 1140 - Fall 25 | Curriculum](#)
 - [Psychology, MA - 1140 - Fall 25 | Curriculum](#)

- [Veterinary Social Work, Graduate Certificate - 1140 - Fall 25 | Curriculum](#)
- [Accelerated BA/Master's Degree Admission Requirements - School of Urban Affairs | Curriculum](#)
- [Master of Accountancy and Analytics - 1140 - Fall 25 | Curriculum](#)
- [Tri-C/CSU College of Health Articulation Agreement for the Health Coaching Pathway | Curriculum](#)
- [LCCC/CSU 2+2 Health Sciences Articulation Agreement | Curriculum](#)
- [Ethics + Computer Science - Integrated Degree | Curriculum](#)
- [Admission Criteria Change \(Direct & Pre Engr. Admits\) - Washkewicz College of Engineering | Curriculum](#)
- [Physical Therapy DPT Admissions Change - Eliminate GRE - 1150 - Spring 26 | Curriculum](#)

STUDENT LIFE COMMITTEE 2024-2025

Summary: This report provides an overview of the Student Life Committee's activities throughout the past academic year. During the Fall semester, we convened monthly, with meetings held on the first Friday of each month (excluding December). Due to changes in committee membership, including retirements and voluntary withdrawals of some members, our communication primarily occurred through email exchanges. We have tentatively scheduled a virtual meeting for Monday, April 28, to address ongoing matters and ensure continuity in our initiatives.

Current Members of the Student Life Committee:

NAME	COMPOSITION	REPRESENTATION
Josiah S. Owusu-Danquah (Civil and Envir Engineering)	Chair and Appointed Faculty	Fulltime Faculty
Kenneth Vail (Psy)	Appointed Faculty	Fulltime Faculty
Lana S Mobydeen	Appointed Faculty	Fulltime Faculty
Hebat-Allah A El Attar (WLC)	Appointed Faculty	Fulltime Faculty
Alexander A. Borisov (Physics)	Appointed Faculty	Fulltime Faculty
Manuella B Crawley	Appointed Faculty	Fulltime Faculty
Tachelle Banks	Ex Officio and Corresponding	Chief Officer for Student Affairs (or designee)
Nicholas Petty	Ex Officio and Corresponding	Representative from the appropriate office of Inclusion and Multicultural Engagement
Debbie Jackson	Ex Officio and Corresponding	Instructional Excellence, Provost's Office
Akhmus Khan (undergrad, mechanical engineering)	Appointed – with voting privileges	Student(s) may be undergraduate or graduate level
Justin Samsa	Appointed – with voting privileges	Student(s) may be undergraduate or graduate level
Abigail Habegger	Appointed – with voting privileges	Student(s) may be undergraduate or graduate level
Kalyn Sweeney	Appointed – with voting privileges	Student(s) may be undergraduate or graduate level
Akshat Shah	Appointed – with voting privileges	Student(s) may be undergraduate or graduate level

Summary of activities for the Fall 24 semester

I. Introduction

Each meeting began with a brief round of introductions, allowing committee members to familiarize themselves with one another, particularly as new members joined or roles shifted over time.

II. Student Issues

A central focus of our discussions was the identification and understanding of issues currently impacting student life and academic success. Committee members shared observations and insights, often informed by direct student feedback or professional interactions.

III. Review of the Committee's Charge

The committee typically read through its duties/functions as stipulated in the 3344-13-03 standing committee file.

IV. Action Items and Guest Engagements

In follow-up meetings, the committee often discussed inviting other non-committee members to clarify aspects of our charge or provide insights into student-related processes. As part of this effort, we reached out to Dr. Carol Olszewski, Faculty Senate President, to designate an appropriate representative who could help interpret the committee's responsibilities. We also invited Daniel Lenhart to provide guidance on the procedures involved in the formation of student organizations. These engagements aimed to ensure that our actions aligned with university protocols.

V. Critical Outcomes from Fall Meetings

One major outcome from our Fall meetings was the committee's consensus on the need to revise the current Student Life Committee charges. The goal is to ensure that our stated responsibilities accurately reflect recent administrative changes at Cleveland State University. A draft of the proposed updates has been uploaded to the committee's Microsoft Teams folder and shared with Faculty Senate president for any feedback.

Summary of activities for the Spring semester

- I. **New members:** Two new faculty members joined the committee starting in February/March.
- II. **Work in progress:** The committee is working on updating the Student Life Charges. Current Revised Version is below (this is work in progress).

Proposed Charge (Work in progress-what we do; how we do it)

Student life committee.

1. The committee shall consist of the Vice President of the Division of Student Belonging and Success (or designee), Assistant Vice President, Student Belonging and Success (or a designee), Vice President of Instructional Excellence (or designee), Dean of Students (or designee), and the Director of Office of Institutional Equity (or designee) as ex officio corresponding members. Voting members shall include six

appointed members of the full-time faculty and six appointed members from the student body.

2. The functions of the committee are:

- a. To review and recommend to the Faculty Senate policies, or changes to existing policies, that impact student life on campus. This includes matters related to financial aid, counseling, special educational services, residential and social experiences, and cooperative education programs.
- b. To advise the Vice President for the Division of Student Belonging and Success on matters within the scope of their administrative responsibilities, providing input and guidance to support student engagement and well-being.
- c. To review and provide recommendations on the formation, bylaws, and operations of any student group seeking official recognition as a university organization.
- d. To serve as an advisory body in the coordination and development of student support services, and to promote awareness and effective communication of these services among faculty and students.
- e. To provide recommendations or guidance and be made aware of administration-led decisions that impact student welfare, policies, or services on campus.

Faculty Senate Committee on Athletics Annual Report AY 2024-25

Submitted on April 25, 2025

Submitted by Jodi DeMarco (Chair)

The Committee on Athletics met twice in the fall semester (October 23 and December 9) and once in the spring (April 17). We held the meetings both in person and via zoom to accommodate more member's schedules.

Fall meeting highlights – October 23, 2024

- In attendance: Bob Krebs, Elizabeth Pask, Rob Kleidman, Kelsie Harkey, Michele L Kwiatkowski, Jodi DeMarco, (students) Cole Chappel and Filippa Frogner
- Introductions and brief overview of committee purpose based on Greenbook charter description. Discussion of the activities of the committee from the previous year.
- AD Harkey presented an overview of Athletics for the new committee members which included sports, conferences, student athlete demographics and scholarships. She also provided a departmental structure overview.
- AD Harkey informed the committee of the directive from the administration to align with budget cuts and shared the plan for the Athletics Review Committee which would take place during Fall semester.
- AD Harkey provided an update on the house settlement bill which addresses NIL, funding and the impact on CSU.

The discussion moved to the purpose of the Committee as written in the Greenbook. The committee submitted charter revisions and was waiting on revision requests from UFAC. The committee made the decision to meet again to rework the charter based on feedback from UFAC if/when received. The goal for the committee remains to update the charter.

The committee discussed what we wanted the committee to *do* this year and discussed some ideas for engagement with athletics and faculty/staff.

Fall meeting #2 (December 9) via zoom

All members present.

This second meeting was scheduled as we received feedback from UFAC that we wanted to address. We met via zoom and finalized our committee charter to be updated and submitted again. During this meeting we agreed on the charter draft and I submitted to the chair.

Spring meeting highlights – April 17, 2025

In attendance: Kelsie Harkey, Jodi DeMarco, Doug Wajda, Rob Kleidman, Bob Krebs, Elizabeth Pask, Haigang Zhou and Michele L Kwiatkowski. This meeting was held on campus but with a zoom option for those off campus.

This meeting just held an update on Fall/Winter sports from AD Harkey and a report on how the spring sports are doing mid season. Information included special events, academic reports, team schedules/wins, house settlement update, Athletics reduction update and info on the basketball coach new hire. The discussion also centered around the status of the charter revision (no update at this time), the transition of committee members for next year and brainstorming more ideas to engage faculty and students with athletics.

2024 – 2025 Annual Report of the University Petitions Committee

Report Prepared March 28, 2025 by Erin Avram, Chair

Committee membership:

Erin Avram (Chair), Michele Collins (Fall 2024), Stephanie Drcar (Spring 2025), Stephen Gingerich, Nicole Hanna (Fall 2024), Emmanuel Kidando, Roger Klee, Karen McIntyre (Spring 2025), John Holcomb (*ex-officio*), Jeffrey Johnston (*ex-officio*), Jane Jones (corresponding member and secretary), Kevin Neal (*ex-officio*), and Lilah Wiant (*ex-officio*)

Committee Charge and Activity:

The University Petitions Committee is charged with reviewing petitions for waivers of university requirements. At the time of the writing of this report, the committee had met on Zoom 7 times and reviewed 46 petitions during the 2024-2025 academic year.

Of the 46 petitions reviewed, 39 were approved, 1 was partially approved, and 6 were denied. The petitions fell into the following categories:

- Waiver of CSU residency requirement – transient status approval (15 approved, 6 denied)
- Unapproved course towards a general education or WAC requirement (11 approved)
- Waiver of a general education or WAC requirement (6 approved)
- Waiver of CSU residency requirement – last 30 credit hours (5 approved)
- Request for readmission (3 approved)
- Waiver of 120 credit hour requirement for baccalaureate degree (1 denied)

The committee will meet to review petitions in May and during the summer months.

Annual Report to Faculty Senate AY 2024 - 2025

Academic Space Committee

prepared by Sara Froehlich (chair)

Committee members: Sara Froehlich (Chair, Appointed Faculty), Jacqueline Jenkins (Appointed Faculty), Evan Lieberman (Appointed Faculty), Dean Robertson (Appointed Faculty), Karin Mika (Appointed Faculty), Gail Nelson (Appointed Faculty), Nick Vande Velde (Corresponding Ex Officio), Debbie Jackson (Corresponding Ex Officio)

According to the Faculty Senate handbook there should also be two student members on this committee, however none were chosen this year.

Meeting dates: October 28, 2024 (in-person), December 3, 2024 (Zoom), January 21, 2025 (Zoom), February 18, 2025 (Zoom), April 22, 2025 (Teams). *Other scheduled joint meetings with the University Space Committee were canceled due to lack of business.*

Business:

- An initial meeting of the University Space Committee was called by Debbie Jackson for October 28, 2024. This in-person meeting was attended by the members of the University Space Committee as well as members of the Academic Space Committee. There was some discussion about the planned moves of various offices to new locations around campus. Including:
 - Moving admissions from EC to the current administrative space in PH, near prospect garage where visitors often park
 - Moving OIE from the second floor to the first floor
 - Moving career services to a street-facing location, perhaps the first floor of EC
 - Moving the Office of Instructional Excellence & the Center for Faculty Excellence to the second floor of RW
 - Moving Thrive to the fourth floor of BH
 - Moving the Viking Vets to the second floor of BH (and exiting current lease with Trinity Church)

It was noted that current utilization of classroom space is about 48%. One long-term goal is to create collaborative spaces to enhance communication and interdisciplinary work in a cost-effective way.

- On December 3, 2024, the members of the Academic Space Committee met on Zoom and elected a committee chair: Sara Froehlich.
- On January 21, 2025 the Academic Space Committee met on Zoom to discuss updating its purview.
- On February 18, 2025 the Academic Space Committee met on Zoom and agreed on an amended purview, which was emailed to the Faculty Senate office on February 23, 2025. The changes made included replacing the word "classroom" with "academic space" and adding a definition of "academic space". See below.

(1) The committee shall consist of a representative from the office of facilities services, plus one faculty member from each college, and two student members.

(2) The functions of the committee are:

(a) To monitor the fitness of existing academic space for educational use and to assist physical plant in rectifying problems in specific areas.

(b) To evaluate the suitability of proposed space for academic use.

(c) To oversee policies on academic space allocation and evaluate the effectiveness of current allocations.

(3) Academic space is defined as any physical space used to carry out and/or support academic activities.

- On April 22, 2025, the Academic Space Committee and University Space Committee met jointly on Teams. Nick Vande Velde gave several updates including that the moves mentioned at the October 28th meeting are still planned to take place. There will be upcoming meetings to clarify the role of the University Space Committee, and how the Academic Space Committee will interact with it. Senior leadership and the Board of Trustees will be meeting to discuss plans moving forward: how to utilize space more efficiently; whether to vacate some small buildings at the edge of campus. Repair plans for both Central Garage and Main Garage will go to the Board of Trustees in May. The focus for Rhodes Tower is now to make a plan for all abatement to be completed. Converting RT into student housing is no longer a priority.
- The space committees will next convene in the Fall.