



BOARD OF TRUSTEES

CLEVELAND STATE UNIVERSITY

MINUTES OF THE MEETING

BOARD OF TRUSTEES MEETING

DATE: Thursday, January 17, 2019, 7:30 a.m.
PLACE: Student Center, Room 313/315
2121 Euclid Avenue

PRESENT: Chair David H. Gunning II, Vice Chair June E. Taylor, Treasurer Terrence P. Fergus; Trustee Development Officer Thomas W. Adler; Trustees Leonard A. Komoroski, Dan T. Moore, David M. Reynolds, and Deborah A. Vesny; Student Trustees Erykah J. Betterson and John A. DeMarco; Community Board Members Timothy J. Cosgrove, Heather Lennox, and Joseph D. Roman; Faculty Representatives Dr. William M. Bowen and Dr. Stephen F. Duffy; Secretary to the Board of Trustees Dr. William J. Napier and President Harlan M. Sands. Others in attendance: Dr. Timothy Gaspar, Dean, and Dr. Joan Thoman, Associate Dean, School of Nursing

Chair Gunning called the meeting to order at 7:30 a.m. and confirmed the presence of a quorum. He called for a motion to approve the minutes of the November 15, 2018 Board meeting; moved by Trustee Adler and seconded by Trustee Komoroski, the minutes were approved by voice vote.

REPORT OF THE CHAIR

Chair Gunning welcomed everyone to the beginning of a new year and new semester.

CSU Board Bylaws Changes

Chair Gunning stated that the bylaws were revised to fit the new committee structure and to make them gender neutral (**Attachment A**). The proposed revisions were highlighted. He noted the addition of a Governance Committee, an Athletics Committee and a Real Estate and Facilities Subcommittee under the Financial Affairs Committee, as well as the renaming of the Academic and Student Affairs Committee to the Academic Affairs and Student Success Committee. In response to inquiries, the Board Nominating Committee, he noted, is to be a subset of the Governance Committee.

Trustee Adler moved, and Trustee Komoroski seconded, the motion to approve the bylaws of the Board of Trustees, as amended. The following resolution was approved by voice vote.

RESOLUTION 2019-1

APPROVING AMENDED BOARD OF TRUSTEES BYLAWS

WHEREAS, it is necessary to amend the Board's Bylaws to reflect changes to the committee structure and responsibilities, as well as to clarify and update other sections of the Bylaws; and

WHEREAS, the proposed Bylaws revisions have been posted on the University's website for a 30-day comment period as required by the Board's rulemaking policy;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the revisions to the Board's Bylaws and directs the administration to legislatively file the amended version as required by the Board's rulemaking policy.

In closing, Chair Gunning reported the presence of several of the Board members in Columbus for recent inaugural activities. He spoke about the favorable interactions with the new legislative leadership, specifically with Lt. Governor Jon Husted and newly-appointed Chancellor Randy Gardner.

Chair Gunning encouraged Board members to continue to build their relationships in Columbus. He reported that former Student Trustee Allie Dumski has held a number of responsible positions at the state level since her graduation from CSU, and will serve as the Press Secretary for new Auditor of State Keith Faber. He further noted that she has, and will continue to proudly "wave the CSU banner" in Columbus.

REPORT OF THE PRESIDENT

President Sands reported on the highlights of the past two months, the financial health of the institution, new partnerships, and enrollment. He began his report, noting the accomplishments and recent passing of Judge Annette Butler, Cleveland-Marshall College of Law 1970 graduate, a former member of the Board of Trustees and an active member of the CSU Foundation Board of Directors. He extended sympathy to family and friends, and called for a moment of silence in her memory.

A video of the December Commencement was shown. President Sands stated it was an honor to congratulate and shake hands with over 1,000 graduates. He reported positive feedback from the family of CSU biology major Serena Silvestro, who valiantly struggled with cystic fibrosis and passed away in June. She was conferred an honorary degree posthumously. He noted that over 300 attended a memorial service on campus.

President Sands presented the Statement of Strategic Priorities for Cleveland State University (**Attachment B**), noting the comprehensive interactive process of its development. He reported that the Strategic Priorities were built on the foundation of the Path to 2020 report, the three “Priorities Committees” (student, faculty and staff) during the presidential transition, and a series of formal and informal conversations with the campus and extended communities.

President Sands identified the following seven strategic priorities:

1. Seek distinction as a Leading Public Urban Research Institution
2. Differentiate on Student Success
3. Enhance Engaged Learning
4. Strengthen Anchor Mission
5. Achieve Growth as a Beacon Institution
6. Build Financial Strength
7. Strengthen Campus Community

He stated that a steering committee, under the direction of the Provost and with the aid of consultant Richard M. Freeland (former president of Northeastern University and former commissioner of higher education for Massachusetts), will work with the leadership team, in partnership with the faculty and staff, to build the action plan for implementation and resource allocation of the strategic priorities.

President Sands reported on several new initiatives and partnerships, including enhancing recognition processes for outstanding faculty and staff, and acknowledging years of service; a new partnership with Beacon Education to provide online MBA and Master of Education programs with China, expected to enroll 80 students in Fall 2019 and 450 students/year; increased funding from The Cleveland Foundation for the “Internet of Things” partnership with Case Western Reserve University; and the recently-formed Northeast Ohio Regional Higher Education compact to work together with area institutions to create greater efficiencies.

A slide, showing “Fall ’19 Enrollment Outlook” (**Attachment C**), comparing Freshmen and Transfer student yield (applications, admits to acceptance and enrollment) for Spring Semester from last year to this year, was presented. Rob Spademan, Associate Vice President for University Marketing & Communication, reported that the focus is on increasing yield for Spring Semester by 2%. Trustee Vesny requested to see comparative data on yield.

The Board was apprised of the common application, an approach used by high schools in which seniors simultaneously apply to a number of colleges and universities electronically. Chair Gunning stated that he would like to see where students who apply to CSU are from, and if Cleveland’s inner-ring suburbs can be targeted for increased recruitment efforts to boost enrollment.

Dr. Nigamanth Sridhar, Dean of Graduate Studies, reported that despite graduate student enrollment applications being one-half of last year’s applications, yield increased from 45% to 53%. He stated that a centralized application system, to admit graduate students through the common application, is being developed.

President Sands reported utilizing a holistic-approach to student success, working on enrollment and retention together. Preliminary data, he noted, supports the investment in and efforts of student success coaches, who worked one-on-one with the 200 most at-risk students, resulting in a 93.8% retention rate from fall to spring semester.

Chair Gunning acknowledged College of Law Dean Lee Fisher and applauded his efforts and that of his leadership team for the outstanding bar passage rate and increasing law student credit hours. He commended the work of all those involved on the strategic initiatives.

External Financial Review

President Sands reported that a competitive bid process was used to enlist a comprehensive financial assessment of CSU. He introduced Shandy Husmann and Robert Spencer of Huron Consulting Group Inc. and Affiliates, who reported to the Financial Affairs Committee last week. An updated report, *Cleveland State University Financial Review (Attachment D)*, was distributed.

The Board was briefed on the Financial Review project approach, analysis and recommendations. It was reported the University is in a relatively good financial position overall; however, that position could rapidly decline if strategic revenue issues are not addressed. Ten recommendations were presented to improve operations, reporting and resource management. Multi-year budgeting was recommended. President Sands reported that the University would move to a two-year budgeting process to match the State's biennial budget, and beyond to a five to ten-year budget.

Chair Gunning noted that the University is in good financial shape, compared to other institutions; however, he stressed the need to enhance revenue in every possible way beyond increasing enrollment and retention.

Student Government Association

President Sands introduced Student Government Association President Samia Shaheen, who in turn introduced her leadership team: Juliana Kosik, Vice President; Nandini Padaraju, Secretary; and Arlindo Ahmeta, Treasurer (**Attachment E**). Each spoke about their background, education and leadership experiences, aspirations, and specific SGA initiatives:

- Textbook affordability; promoting open access materials to professors
- First year advising and creation of the First Generation Center
- Culture of safety
- Late night study – extended library hours
- Student fee allocation processes to student organizations

Chair Gunning thanked the SGA leaders for sharing their experiences and providing the Board members with valuable insight on student issues. He encouraged their continued focus and lobbying efforts with regard to textbook affordability.

President Sands introduced the “Find Your Fit Campaign” video, featuring Student Trustee Erykah Betterson.

School of Nursing

Dr. Timothy Gaspar, Dean, provided an overview of the School of Nursing (**Attachment F**) and responded to questions. He noted three different pathways to attaining a Bachelor of Science in Nursing (BSN), four pathways to a Master’s of Science in Nursing (MSN), and, beginning in Fall 2019, three pathways to attaining a Doctor of Nursing Practice (DNP).

Dr. Gaspar reported on the School of Nursing enrollment trends, ethnic and demographic diversity, and facilities. He noted the more than doubling of BSN students, and the new partnership with University Hospitals for evening and weekend programs that has helped support clinical placement, which has always been a challenge. He further reported the significant increase in the number of men in the nursing program and the maximizing of space, especially with the evening and weekend program.

Students enrolled in various nursing programs (Maura Stoehr – Accelerated BSN; Sheen Sano – Traditional BSN; Michelle Stewart – Forensic MSN; and Sheryl Feeney – Nursing Education MSN) spoke of their educational and clinical experiences.

There was discussion about the nursing shortage and the need to identify creative ways for the design and delivery of programs. Trustees Roman and Vespy spoke about the community-based Workforce Connect program, working with local institutions such as Cleveland State, to provide a skilled workforce in support of manufacturing, nursing and information technology jobs.

REPORT OF THE CSU FOUNDATION

Trustee Cosgrove began his report by recognizing Berinthia LeVine, Vice President for University Advancement & Executive Director of the CSU Foundation, for her years of service, during which she recreated philanthropy at Cleveland State University and completed a successful capital campaign ahead of schedule. He noted that she will be retiring July 1. At the December Foundation Board meeting, President Sands and the Board addressed the future direction of philanthropy at Cleveland State. He noted that the Foundation Board will be working with the President and Search Committee, headed by Steve Minter, for the next executive officer.

Mr. Cosgrove announced that the *Radiance* scholarship fundraising event will be held on Wednesday, May 8, with Nancy McCann and Steve Percy serving as Co-Chairs, and Randy McShepard as Chair of the Host Committee. He reported this year’s honorees are Barbara and Frank Sullivan and Jenniffer and Daryl Deckard, who are being recognized for their support of programs for youth aging out of the foster care system. The goal is to raise \$1.75 million. He acknowledged 100% Board participation the past several years and requested its help in identifying new donor prospects.

As of December 30, 2018, Mr. Cosgrove reported that the CSU Foundation assets total \$82.9 million. Investments were reported down 6.8% for the fiscal year to date, with some rebound expected in January.

Mr. Cosgrove presented the fundraising reports as of November 30, 2018 (**Attachment G**). He reported a strong December commitment of \$4.3 million from 4,161 donors. The University Annual Giving Day, he noted, will be held on February 13, 2019, with a goal of raising \$275,000 from 2,750 donors. Other noteworthy events reported were the Grand Opening of the Weston Ideation Lab in the Monte Ahuja College of Business on February 28 at 4:00 p.m.; the Annual Scholarship Luncheon on Tuesday, March 19, at noon in the Student Center; an alumni day in Naples, Florida on February 2, with courses taught by CSU faculty, a reception and remarks from President Sands; and an annual alumni event in Arizona, March 13-14, including an Indians game.

Mr. Cosgrove requested referrals for new Foundation Board members to keep the Board engaged, energetic and diverse. He noted that the prospective members would be reviewed by the Nominating and Governance Committee, beginning next month, and elected in June. In closing, Mr. Cosgrove was sad to report the passing of longest-standing member, Bill Evarts, who was a terrific Viking and advocate of Cleveland State University.

REPORT OF THE ACADEMIC AFFAIRS AND STUDENT SUCCESS COMMITTEE

Trustee Moore, Acting Committee Chair, reported on the meeting held on January 9, 2019 (**Attachment H**). He reported that the Committee received a report on the Mandel Honors College (**Attachment I**), enrolling a total of 460 students in the Honors, University Scholars and Mandel Continuing Scholars programs.

Trustee Moore reported that the Committee was also informed of the “Highlights of CSU Research” (**Attachment J**) by Dr. Jerzy Sawicki. Reports, with video demonstrations, were also presented by Dr. Ryan Farris, Engineering Manager of Human Motion & Control at Parker Hannifin Corporation, as co-inventor of the Indego Exoskeleton; and by Mr. Anthony Goo, CSU Mechanical Engineering doctoral student, about his research involving the PediWalk, a powered pediatric orthosis.

Trustee Moore reported that the Committee discussed the type of metrics that should be implemented to measure student success and the University’s strategic initiatives. The Committee, he noted, will consider a proposed dashboard at its March meeting.

The Committee members also discussed the format and agenda items of future Committee meetings. It was suggested that the Committee meetings have fewer presentations and focus on significant issues (i.e. internships, status of NEOMED, Tri-C partnerships).

Trustee Moore stated that the Committee is recommending the following four issues to the Board for approval, as well as Librarian Emerita Status on the Consent Agenda.

CSU Mission, Vision, and Values Statement

Chair Gunning stated that the proposed revised CSU Mission, Vision and Values Statement (**Attachment K**) has included extensive involvement and input from the broad campus community and University leadership team. He noted that the CSU Mission, Vision, and Values Statement has been vetted, and he moved its approval by the Board. The motion was seconded by Trustee Komoroski, and the following resolution was passed by voice vote.

RESOLUTION 2019-2

REVISIONS TO THE UNIVERSITY MISSION, VISION AND VALUES STATEMENT

WHEREAS, in preparation for the upcoming accreditation process by the North Central Association of Colleges and Schools Higher Learning Commission (NCA – HLC), the University is reviewing its key documents and key policies, including its Mission, Vision, and Values statement, to ensure compliance with the NCA – HLC accreditation criteria; and

WHEREAS, with the appointment of Harlan M. Sands as CSU’s 7th President, the University needs an updated Mission, Vision, and Values statement to guide and drive the University’s efforts and growth to become a nationally-recognized and student-focused public research institution that provides accessible, affordable, and engaged learning opportunities for all; and

WHEREAS, an extensive process has been used to seek input from the broad campus community, including students, faculty, staff, the university leadership team, and the Board of Trustees for the revision of the University’s Mission, Vision, and Values statement;

NOW, THEREFORE, BE IT RESOLVED that the Cleveland State University Board of Trustees hereby approves the revision of the University’s Mission, Vision, and Values statement as follows:

Mission

Empowering Students. Creating Knowledge. Engaging Communities. Shaping Our World.

Vision

We will be a nationally-recognized and student-focused public research institution that provides accessible, affordable, and engaged learning opportunities for all. We will be both:

- 1) An “anchor” institution for NE Ohio, recognized for cutting-edge research, creative activity, and innovative collaborations that drive economic development and enrich the lives of our students and citizens, and;
- 2) A “beacon” institution whose vitality attracts diverse talented faculty, staff, and students from within and outside the region, thereby enhancing our distinctive and inclusive living, learning, and working environments.

Values

Relevance: Providing our students with the resources they need to persist and succeed in their career pathways, the community with active citizens, and the region with enriching scholarship and creative activity.

Community engagement: Connecting the university to the larger community through meaningful, mutually beneficial partnerships.

Accessibility and affordability: Providing high-quality, accessible, and affordable educational experiences to a wide spectrum of students.

Inclusive excellence: Ensuring that we are a diverse institution where the collaboration and involvement of all are encouraged, all voices are heard, and all are treated with dignity and respect.

Fiscal responsibility and responsiveness: Being good stewards of public and university resources and anticipating the best ways to deploy them.

Accountability: Being responsible for our words, our actions, and for their consequences.

Freedom of expression: Protecting and championing the right to freely communicate ideas without censorship and to study material as it is written, produced, or stated.

Appointment of Chairs and Deans

Acting Committee Chair Moore presented, and called for a motion to approve, the proposed revision to the Faculty Personnel Policies and Bylaws Policy 3344-11-07 pertaining to the appointment of department chairs and deans, moving the oversight from the colleges to the University (**Attachment L**).

Trustee Gunning moved, and Trustee Reynolds seconded the motion, to approve the changes to the Faculty Personnel Policies and Bylaws 3344-11-07 as proposed. The following resolution was passed by voice vote.

RESOLUTION 2019-3

CHANGES TO THE PERSONNEL POLICIES AND BYLAWS: APPOINTMENT OF CHAIRS AND DEANS

WHEREAS, decisions about retention of department chairs are an important feature of joint faculty-administration governance, it is important that the process be as fair and impartial as possible, avoiding any unnecessary conflicts of interest; and

WHEREAS, when a dean makes a retention decision that is not agreed to by a majority of the department faculty, the department faculty have the right to appeal that decision to the University Faculty Affairs Committee, who will then make a recommendation to the Provost for a final decision; and

WHEREAS, the only change in this process is the use of the University Faculty Affairs Committee, a more impartial body, in the place of the respective college faculty affairs committee; and

WHEREAS, changes to Faculty Personnel Policies and Bylaws have been proposed to effect this change;

NOW, THEREFORE, BE IT RESOLVED that the Cleveland State University Board of Trustees approves the changes to the Faculty Personnel Policies and Bylaws as indicated in the accompanying exhibit.

University Teaching Council

Acting Committee Chair Moore presented, and called for a motion to approve, the proposed new Faculty Personnel Policies and Bylaws Policy 3344-16-14 to establish a University Teaching Council (**Attachment M**) to improve teaching. He noted that this would enhance the efforts of the Center for Faculty Excellence.

Trustee Gunning moved, and Trustee Taylor seconded the motion, to approve the new Faculty Personnel Policies and Bylaws Policy 3344-16-14 to establish the University Teaching Council. The following resolution was passed by voice vote.

RESOLUTION 2019-4

CHANGES TO THE PERSONNEL POLICIES AND BYLAWS: ESTABLISHING THE UNIVERSITY TEACHING COUNCIL

WHEREAS, Cleveland State University established a Center for Faculty Excellence to foster faculty excellence through innovative teaching and leadership to create engaged student success; and

WHEREAS, it is recognized that a council of well-recognized, excellent teachers within the University with nationally recognized scholarly activities can provide guidance to the Center for Faculty Excellence, the Faculty Senate, the Provost and the Deans on issues of teaching policy and internal funding programs; and

WHEREAS, changes to Faculty Personnel Policies and Bylaws have been proposed to effect the establishment of this council;

NOW, THEREFORE, BE IT RESOLVED that the Cleveland State University Board of Trustees approves the changes to the Faculty Personnel Policies and Bylaws to establish the University Teaching Council.

Faculty Professional Leaves of Absence

Acting Chair Moore called on Provost Zhu to present the Professional Leaves of Absence recommendations for 2019-2020 (**Attachment N**). Dr. Zhu explained that full-time faculty with at least seven years of teaching service are eligible for a professional leave of absence up to one academic year to engage in further education, research, or any other purpose approved by the Board.

Trustee Gunning moved, and Trustee Vesey seconded the motion, to approve the 27 Faculty Professional Leaves of Absence recommended for academic year 2019-2020. The following resolution was passed by voice vote.

RESOLUTION 2019-5

PROFESSIONAL LEAVES OF ABSENCE, AY2019-2020

WHEREAS, the individuals in the Professional Leaves of Absence Summary Report for the Academic Year 2019-2020 have been reviewed by the appropriate committees and administrators; and

WHEREAS, they have fulfilled the requirements for professional leave as set forth in Article 20 of the Agreement between Cleveland State University and the CSU Chapter of the American Association of University Professors, or in the case of the College of Law faculty, of Section 3344-11-09 of the CSU Faculty Personnel Policies;

NOW, THEREFORE, BE IT RESOLVED that the Cleveland State University Board of Trustees approves the granting of Professional Leaves of Absences for the academic year 2019-2020 to those individuals as outlined in the Summary Report.

REPORT OF THE FINANCIAL AFFAIRS COMMITTEE

Committee Chair Terry Fergus reported on the Committee meeting held on January 9, 2019 (**Attachment O**). He stated that the Committee received a Financial Performance Summary (**Attachment P**) indicating that the University was operating at a \$55 million deficit as of November 30, 2018. It was noted that revenues are lagging behind the budget because spring tuition revenues are not yet booked, and seven more months of state appropriations are to be received.

Trustee Fergus stated that the Committee is recommending the following two issues to the Board for approval, as well as the acceptance of the Office of Research funding received for the FY1 First Quarter that appears on the Consent Agenda.

Community of Hope Facilities Use Agreement Extension

Committee Chair Fergus presented, and called for a motion to approve, the proposed Community of Hope Facilities Use Agreement amendment (**Attachment Q**), extending the Agreement through January 31, 2020. He noted that the Agreement provides 1,200 square feet of space in the Union Building to the Community of Hope, supporting young adults impacted by foster care.

Trustee Gunning moved, and Trustee Taylor seconded the motion, to approve the extension of the Facilities Use Agreement with the Community of Hope for an additional twelve-month period, ending January 31, 2020. The following resolution was passed by voice vote.

RESOLUTION 2019-6

**APPROVING AMENDMENT TO FACILITIES USE AGREEMENT
WITH COMMUNITY OF HOPE**

WHEREAS, COMMUNITY OF HOPE, an Ohio non-profit (hereinafter called the “User”), and CLEVELAND STATE UNIVERSITY (hereinafter called “CSU”) entered into that certain Facilities Use Agreement dated August 27, 2018 (the “Agreement”), whereby CSU provided to User access and use of office space located in the Union Building at 1836 Euclid Avenue, Cleveland; and

WHEREAS, CSU and User mutually desire to amend the term of the Agreement by the attached First Amendment; and

WHEREAS, the Financial Affairs Committee of the Board of Trustees has reviewed this matter and recommends full Board approval.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby approves the attached First Amendment to the Agreement between Community of Hope and Cleveland State University, in substantially the form attached hereto, subject to any modifications deemed necessary by University General Counsel.

School of Film & Media Arts Project

Committee Chair Fergus presented, and called for a motion to authorize, the increase in the construction manager-at-risk services contract for the School of Film & Media Arts project (**Attachment R**). He noted that the overall project total has not changed; however, authorization is requested to increase the construction manager-at-risk contract by \$772,674 to cover the cost of change work orders, in the amount of \$463,031, for work completed to meet the fall 2018 semester schedule, and to cover the cost of additional renovation to provide a functional screening room.

Trustee Gunning moved, and Trustee Moore seconded the motion, to authorize the increase in the construction manager-at-risk services contract for the School of Film & Media Arts. The following resolution was passed by voice vote.

RESOLUTION 2019-7

**AUTHORIZATION TO INCREASE THE CONTRACT FOR CONSTRUCTION
MANAGER AT RISK SERVICES FOR THE SCHOOL OF FILM & MEDIA ARTS
PROJECT**

WHEREAS, the University has previously solicited qualifications for Construction Manager at Risk (CMR) services for the School of Film Television and Interactive Media; and

WHEREAS, seven (7) CMR responses were received and reviewed by a Selection Committee comprised of University representatives; and

WHEREAS, on May 22, 2017 the Board of trustees authorized the University Administration to enter into a contract for construction manager at risk services not to exceed \$4,996,890; and

WHEREAS, three (3) CMR firms were chosen to submit proposals with interviews held on August 30, 2017 with the final selection determined by the best value rating selection criteria; and

WHEREAS, ConstructAbility Inc. (CAI) was selected; and

WHEREAS, the University Administration entered into a contract with CAI on October 3, 2017; and

WHEREAS, change order work in the amount of \$463,031 has now been completed to meet the fall semester 2018 schedule; and

WHEREAS, additional renovation work is proposed to provide a minimally functional screening room for a not to exceed construction cost of \$264,643, while staying within the total project budget; and

WHEREAS, this additional work will only proceed following review and approval by Senior Administration after consideration of other capital needs; and

WHEREAS, the Financial Affairs Committee of the Board of Trustees has reviewed this matter and recommends full Board approval.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby authorizes the University Administration to increase the not to exceed contract amount with CAI to \$5,724,564.

In closing, Committee Chair Fergus stated that the Committee received a comprehensive financial analysis of Cleveland State University, similar to the updated report presented earlier today by Huron Consulting. He added that the comprehensive review provides a greater understanding of the University's finances and direction.

President Sands introduced Mr. Ray Pinner as the new interim chief financial officer. He noted that Mr. Pinner previously served 23 years as the chief financial and administrative officer at the University of Alabama – Huntsville, responsible for fiscal operations, financial planning, budget development, construction, facilities planning and physical plant, procurement and purchasing, campus police, human resources, and the UAH Conference Center and Hotel.

CONSENT AGENDA

Chairman Gunning explained that routine matters, or those discussed previously, are considered on the Consent Agenda. He noted that Librarian Emerita status is requested for Dr. Glenda A. Thornton, Director of the Michael Schwartz Library, retiring at the end of January.

Chairman Gunning asked if there were other items that Board members wished to discuss individually; there were none.

Trustee Fergus moved, and Trustee Moore seconded, the motion to approve the following consent agenda items: Librarian Emerita Status for Dr. Glenda A. Thornton (**Attachment S**) and Acceptance of the Office of Research/Sponsored Programs FY19 First Quarter Funds (**Attachment T**). The following resolutions were approved by voice vote:

RESOLUTION 2019-8

LIBRARIAN EMERITA STATUS FOR GLENDA A. THORNTON

WHEREAS, the Cleveland State University Librarian Personnel Policies provide for the granting of Emeritus status to Professional Librarians upon their retirement with a showing of distinguished service to the University; and,

WHEREAS, Glenda Thornton has performed exemplary service to the University community in her role as the Director of the Michael Schwartz Library; and,

WHEREAS, the Academic Affairs and Student Success Committee of the Board of Trustees has reviewed this matter and recommends full Board approval;

NOW, THEREFORE, BE IT RESOLVED that in appreciation and recognition of twenty years of dedicated professional service to the University, the Board of Trustees of Cleveland State University grants Librarian Emerita status and its privileges to Glenda Thornton.

Glenda A. Thornton
Librarian Emerita

RESOLUTION 2019-9

**ACCEPTANCE OF SPONSORED PROGRAMS FUNDS
FOR FY 2019 FIRST QUARTER**

RESOLVED, that the Sponsored Programs funds totaling \$2,980,631 received by the Cleveland State University during the period July 1, 2018 to September 30, 2018, are hereby accepted with thanks; and

BE IT FURTHER RESOLVED that the President is hereby directed to use these Sponsored Program funds subject to their terms and conditions.

EXECUTIVE SESSION

Chair Gunning moved, and Vice Chair Taylor seconded, the motion to adjourn into Executive Session for the purpose of discussing matters involving real estate, an employment contract of a public employee, and matters involving imminent and pending litigation with General Counsel.

A roll call vote was taken by the Secretary of the Board; voting in the affirmative were Mr. Fergus, Mr. Komoroski, Mr. Moore, Mr. Reynolds, Ms. Taylor, Ms. Vespy, and Chairman Gunning.

Chairman Gunning excused everyone except the voting and community trustees present, President Sands, Provost Zhu, Board Secretary Napier, General Counsel Wilson, Chief of Staff Bennett, and Interim Business Affairs & Finance Vice President Pinner and real estate consultant. **It is noted that Board member Heather Lennox did not attend the executive session because of potential conflict of interest issues.** The executive session began at 10:50 a.m.

Chairman Gunning announced at 12:26 p.m. that the Board had finished its business in Executive Session and was returning to its regular meeting. He reported that there was one item to be considered under New Business.

NEW BUSINESS

Chairman Gunning moved, and Trustee Komoroski seconded, the motion to authorize the Administration to enter into the final employment contract with CSU Head Women's Basketball Coach Chris Kielsmeier. The following resolution was passed by voice vote.

RESOLUTION 2019-10

**AUTHORIZATION FOR ADMINISTRATION TO ENTER INTO
FINAL EMPLOYMENT CONTRACT WITH
NEW HEAD WOMEN'S BASKETBALL COACH**

WHEREAS, Cleveland State University Department of Intercollegiate Athletics has selected Chris Kielsmeier as its new Head Women's Basketball Coach; and

WHEREAS, the parties have negotiated a Memorandum of Agreement that memorialized the essential terms and conditions of Mr. Kielsmeier's employment as the Cleveland State University Head Women's Basketball Coach; and

WHEREAS, the parties have negotiated an Employment Agreement, attached, for Mr. Kielsmeier consistent with the terms and conditions set forth in the Memorandum of Agreement;

NOW, THEREFORE, BE IT RESOLVED that the Cleveland State University Board of Trustees hereby authorizes Cleveland State University to execute the attached Employment Agreement with Head Women's Basketball Coach Chris Kielsmeier, subject to any changes deemed necessary by University General Counsel. And further, the University Administration is authorized to negotiate and execute any and all documents and agreements to effectuate the terms of the Employment Agreement.

Chair Gunning announced and encouraged Board members to attend the Men's Basketball game at 7:00 p.m. against Northern Kentucky. He noted that the Athletics Visiting Committee members will be in attendance. He further noted that the Women's Basketball team is doing very well, and will play Northern Kentucky on Friday at 11:00 a.m. Due to the extreme weather, he announced that the 7:00 p.m. Men's Basketball game on Saturday against Wright State will be played instead at 1:00 p.m.

Chair Gunning announced that the next Board meeting will be held March 21, and will be preceded by committee meetings in early March. Before adjourning, he made one final announcement, wishing Board Secretary Napier a happy birthday and lamenting the fact that the University could not afford to purchase that many candles.

There being no further business, the meeting was adjourned at 12:28 p.m.

Respectfully submitted,

APPROVED MARCH 21, 2019

William J. Napier

Secretary to the Board of Trustees

APPROVED MARCH 21, 2019

David H. Gunning II

Chair, Board of Trustees