

**FALL 2013**

Cleveland  
State  
University

CLEVELAND STATE UNIVERSITY  
1964



**Your CSU Journey Begins.....**

**Center for International Services and Programs**

# Welcome to Cleveland State University

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Cleveland State University  
New International Students  
Fall 2013

Meet other new students  
coming to CSU.

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## Campus Web Addresses/Phone Numbers

General Catalog (undergraduates)	<a href="http://www.csuohio.edu/undergradcatalog/">www.csuohio.edu/undergradcatalog/</a>	
Graduate Bulletin	<a href="http://www.csuohio.edu/gradcollege/catalog/">www.csuohio.edu/gradcollege/catalog/</a>	
CampusNet	<a href="https://campusnet.csuohio.edu/index.jsp">https://campusnet.csuohio.edu/index.jsp</a>	
CSU Website	<a href="http://www.csuohio.edu/">www.csuohio.edu/</a>	(216)687-2000
CISP	<a href="http://www.csuohio.edu/offices/international/">www.csuohio.edu/offices/international/</a>	(216)687-3910
Campus411	<a href="http://www.csuohio.edu/enrollmentservices/campus411/">www.csuohio.edu/enrollmentservices/campus411/</a>	(216)687-5411
Residence Life (housing)	<a href="http://www.csuohio.edu/services/reslife/">www.csuohio.edu/services/reslife/</a>	(216)687-5196
Cashier's Office	<a href="http://www.csuohio.edu/offices/treasuryservices/">www.csuohio.edu/offices/treasuryservices/</a>	(216)687-5411
Student Health Services	<a href="http://www.csuohio.edu/offices/health/">www.csuohio.edu/offices/health/</a>	(216) 687-3649
International Admissions	<a href="http://www.csuohio.edu/offices/international/admissions/">www.csuohio.edu/offices/international/admissions/</a>	(216)687-4579

## Immigration Web Sites

For updates to immigration regulations visit the following web sites:

SEVIS Fee:	<a href="http://fmjfee.com">fmjfee.com</a>
U.S. Embassies/Consulates Abroad:	<a href="http://travel.state.gov">travel.state.gov</a>
Department of Homeland Security:	<a href="http://dhs.gov">dhs.gov</a>
U.S. Immigration and Customs Enforcement:	<a href="http://ice.gov">ice.gov</a>

## Arrival Alert:

Federal Immigration regulations preclude students from arriving in the U.S. more than 30 days in advance of the start date on your I-20. Please make flight arrangements between July 26 & August 29, 2013.

You also cannot arrive later than the date indicated without expressed written permission from our office and then it is at the discretion of the immigration officer to allow you entry to the U. S.

In both situations, immigration officials can require you to return home without allowing entry to the U.S.

CLEVELAND STATE  
UNIVERSITY  
ENGAGED LEARNING

# You're a Viking Now



Congratulations on your admission to Cleveland State University. We are dedicated to helping you achieve a successful educational experience at CSU and an enjoyable stay in the city of Cleveland. The entire staff at CISP wishes you a pleasant journey and looks forward to your arrival on campus.

## Student Orientation



- **International Student Orientation will be held on** Thursday, August 15<sup>th</sup>, 2013 and Friday, August 16<sup>th</sup>, 2013 in the Main Classroom Building, Room 201 from 9:00 AM to 4:00 PM each day. Fall classes begin on August 24, 2013.
- The presentations offered will help you to learn about immigration regulations, university expectations and community resources.
- A \$75.00 USD fee will be charged to your student account for orientation whether you **attend or not**, as orientation is mandatory.

## Check-In

All students must come in person to our office in the Main Classroom Building Room 106 for a formal check-in session. There will be a **HOLD** on your CSU account preventing you from registering for classes. The **HOLD** will remain until you attend the check-in process. **No Check-ins August 15 & 16, 2013 Orientation Day.** Visit our website at [http://www.csuohio.edu/offices/international/student\\_services/new\\_student/checkin.html](http://www.csuohio.edu/offices/international/student_services/new_student/checkin.html) for “check in” times, required documents and any new information.

## VISA and Immigration Information

**Please follow one of the following instructions that relate to your situation:**

### **You are currently residing in your home country:**

The certificate of eligibility (Form I-20 or Form DS 2019) to be presented at the US Consulate or Embassy ([www.state.gov/countries.cfm](http://www.state.gov/countries.cfm)) when applying for an F-1 student or J-1 exchange visitor visa. You must also present your original financial documents and your letter of admission.

**SEVIS Fee:** Go to [www.fmjfee.com](http://www.fmjfee.com) regarding the SEVIS fee. You must pay the fee before going to the embassy/consulate. Everything can be completed online. If you have trouble completing the form, contact us at: [intadvisor@csuohio.edu](mailto:intadvisor@csuohio.edu)

**CAUTION:** Do not enter the US on a B-1/B-2 tourist visa unless “prospective student” is noted on the visa AND do not enter as a visa waiver or you will be refused at the U.S. point of entry.

**Families:** Your spouse and children should apply for a visa at the same time as you. However, it is better for them to travel at a later date after you are settled. Each dependent must have a separate I-20 or DS 2019 document. To request dependent documents, please contact us at: [intadvisor@csuohio.edu](mailto:intadvisor@csuohio.edu) or fill out the form online at the following link

[http://www.csuohio.edu/offices/international/student\\_services/forms/dependent\\_request\\_form.html](http://www.csuohio.edu/offices/international/student_services/forms/dependent_request_form.html)

**You are presently studying in the US on an F-1 visa and you plan to leave the US before school begins:**

Request that SEVIS record be transferred to CSU and that your new Form I-20 be sent to you in the US. You must use the CSU issued Form I-20 to re-enter the US.

**You are a Canadian citizen:**

You are NOT required to obtain an F-1 visa. However, you must present your I-20 and passport at the US Port of Entry and enter as an F-1 student. DO NOT enter as a tourist. Please read insert for Canadian citizen students. You must pay SEVIS fee online (see above).



**You are already studying in the US on a J-1 visa:**

Contact our office so that you can proceed with a transfer to our J-1 program.

**You are presently studying in the US on an F-1 visa and you are remaining in the US:**

Immigration regulations require you to be in valid F-1 status at your current school to transfer to CSU. Request that your SEVIS record be transferred to CSU. If you are "Out of Status", you must discuss reinstatement with someone in the Center for International Services and Programs.

Your transfer Form I-20 from CSU will be mailed to you.

**WARNING:** The transfer process MUST be completed within 15 days from the start of the semester or you will have violated your F-1 status. You may not work on campus until your F-1 immigration transfer has been approved.

**You are in the US on another visa (J-2, H-4, etc...) or you have applied for permanent residency:**

You are not required to become an F-1 or J-1 holder while studying at the university. However, F-2 holders who wish to attend school must change their status to F-1. Our office will provide services to you as needed. Please contact us at (216) 687-3910 or at [intadvisor@csuohio.edu](mailto:intadvisor@csuohio.edu).

## Health Insurance

- ❖ All international students (F-1 & J-1 visas) are **REQUIRED** to buy CSU Health insurance.
- ❖ Students **MAY NOT** purchase health insurance from an outside carrier.
- ❖ Your Treasury Service account will be billed for the Cleveland State Health Insurance Plan upon registration for classes at CSU.

We offer limited waivers from the health insurance plan for students currently covered under a plan comparable to CSU's.

- ❖ waivers are limited to government sponsored students
- ❖ students working in the United States,
- ❖ students who have parents working in the United States, and
- ❖ students with ongoing illnesses.

For more information on these exceptions please visit Health Services website at <http://www.csuohio.edu/offices/health>, or call them at 216-687-3649.

## Tuberculosis Test

You will be required to get a skin test for Tuberculosis (TB) once you arrive on campus. You may get this test done at orientation or at the Health Services Center in the Science Research Building Room 158. You **must be** tested at Cleveland State University.

**No other Medical test is required.  
Testing conducted elsewhere will NOT be accepted.**

## Finances and Fees

It is recommended that you bring traveler's checks or a bank check made payable to your name from a US based bank. Your **first semester's** tuition and health insurance will be approximately \$8000 USD per semester.

Cleveland State University does not accept foreign bank checks or VISA card payments. For your benefit, wire transfers are the preferred method of remitting payments **once you arrive here and are registered for courses**. This allows you to access your funds within 48 hours rather than six to eight weeks. For more info on how to pay visit:

[www.csuohio.edu/offices/treasuryservices/pay/](http://www.csuohio.edu/offices/treasuryservices/pay/)

You should also bring additional funds in the amount of \$3000 USD to pay for your first month's rent, rent deposit, and books, etc. You may also use credit cards for personal expenses.

Below are estimated costs for one year of study

<i>Student Degree Level</i>	<b>Undergraduate</b>		<b>Graduate</b>		<b>Law</b>
<i>Category/Student Standing</i>	<b>Career Student *</b>	<b>Transfer **</b>	<b>Master's</b>	<b>Doctoral</b>	
<b>Tuition &amp; Fees</b>	11974	16506	14860	10681	23018
<b>Room</b>	5000	5000	5000	5000	5000
<b>Board</b>	3200	3200	3200	3200	3200
<b>Books and Supplies</b>	1000	1000	1000	1000	1000
<b>Health Insurance (Mandatory)</b>	1624	1624	1624	1624	1624
<b>Transportation (Local only)</b>	250	250	250	250	250
<b>Personal Expenses</b>	1600	1600	1600	1600	1600
<b>Total (One Academic Year)</b>	<b>\$24648</b>	<b>\$29180</b>	<b>\$27534</b>	<b>\$23355</b>	<b>\$35692</b>
<b>Summer (Optional Enrollment)</b>	5987	8253	7430	5341	11509
<b>Total (Including Summer Tuition)</b>	<b>\$30635</b>	<b>\$37433</b>	<b>\$34964</b>	<b>\$28696</b>	<b>\$47201</b>

\* **Career Students:** Students who begin their studies at CSU with 29 credits or less transfer credits.

\*\* **Transfer:** Students who transfer from another college or university with more than 30 credits.

Students with families should add the following amounts:

**Spouse - \$3,500.00    Child - \$ 2000.00    2<sup>nd</sup> Child - \$ 1,500.00**

The following information is required to transfer funds to the University's bank account. Please call 216-523-7441 if you have any questions. Thank you.

Once the bank or organization has executed the wire transfer please provide the following information:

- ❖ the amount of the transfer
- ❖ your name
- ❖ telephone number
- ❖ address
- ❖ CSU ID.

A \$20 service fee will be assessed from the wired amount.

Charles A. Miller  
Office of Treasury Services  
Union Building Rm. 450  
Cleveland State University  
2121 Euclid Ave  
Cleveland, Ohio 44115

Or

Telephone: 216-523-7441  
Fax: 216-687-9363  
Email:  
c.a.miller15@csuohio.edu

<b>FEDERAL WIRE TRANSFER (International)</b>	
CSU Bank	US Bank NA 601 Second Avenue South Minneapolis, Minnesota 55402 USA
The ABA or routing number for US Bank	041202582
Swift Code	USBKUS44IMT
Beneficiary	Cleveland State University
Beneficiary Account Number	573442266
Reference	Provide a name, ID number, or CSU account number of person, department or program that is to ultimately receive these funds.



## Arrival and Pick-up Info

If you want to be picked up at the airport and/or you need temporary housing accommodations, notify us online at [www.csuohio.edu/offices/international/student\\_services/forms/arrival\\_form.html](http://www.csuohio.edu/offices/international/student_services/forms/arrival_form.html)

Requests submitted online are recommended. You must contact us at least **TWO BUSINESS DAYS** in advance of your arrival. You will receive additional correspondence regarding arrival information after you register with your arrival details. All travel requests are tracked in Eastern Standard Time.

- If you have sent the arrival form, we will make every effort to have someone meet you at the airport.
- However, if no one can meet you, you have three transportation options below. You can arrive at the university by:

### **Rapid Transit Authority (RTA train):**

Located in the airport, the Rapid Transit will take you to Terminal Tower in downtown Cleveland, the train cost is \$2.25. You can then take an E-line green bus which travels in a loop to CSU. You may also take a taxi cab from Terminal Tower to CSU that will cost \$6.00 or \$7.00 dollars.

### **Taxi:**

If you take a taxi from the airport to CSU, it will cost between \$25.00 and \$30.00.

### **Ohio Connection:**

This shuttle service provides transportation between the Cleveland Hopkins Airport and Downtown Cleveland. The fare is \$17.00 per person. Please make a reservation for pick-up service. <http://ohconnection.com/#> or call 216-324-8999.

## Temporary Housing

Arrangements are made with a host family or current student. Please make clear on your arrival form if you would like us to arrange temporary housing for you.

You should not plan to stay in temporary housing any more than five days.

Please bring your own linens or sleeping bag and pillow.

## Hotels



## On-Campus Housing

### Hotels near the Airport:

#### America's Best Value Inn

Phone 216-267-2350  
14043 Brookpark Rd.  
\$65.00 per night (single)

#### Ramada Inn

Phone 440-734-4500  
22115 Brookpark Rd.  
\$80.00 per night (single)

Both offer free shuttle service  
from the airport

### Hotels near CSU:

#### Holiday Inn Express Cleveland Downtown

Phone: 216-443-1722  
629 Euclid Ave.  
\$135 per night + tax

#### Hampton Inn

Phone: 216-241-6600  
1460 East 9th Street  
\$135 per night for CSU students

#### Comfort Inn

Phone: 216-861-0001  
1800 Euclid Ave  
\$80.00 per night with I-20  
Must be 21 or older  
This hotel is the closest to CSU.

#### Hilton Garden Inn Cleveland Downtown

Phone: 216- 373-3805  
1100 Carnegie Avenue  
\$135.00 per night single/double  
(Free breakfast and shuttle  
services around downtown)

### On-Campus Housing: Euclid Commons, Heritage Suites, and Fenn Tower:

Students may choose to live in either a single, double, or quad room. Single rooms are offered on a space available basis only. If you sign a contract to live in a Residence Hall, you are obligated to live there.

**Therefore, do not sign a contract to live in the Residence Halls unless you are absolutely certain that you do want to live there.**

Contracts are signed for each academic year. Contact Residence Life for an application or additional information and fees. They can be reached by phone at 216-687-5196 or [www.csuohio.edu/reslife](http://www.csuohio.edu/reslife)

**Married Students:** There is no on-campus housing for married students unless both husband and wife are students. Exceptions can be made for temporary housing. **No children are permitted in the residence halls.**



## Off-Campus Housing

The Student Life office located in the Student Center 319 can provide you with an "off-campus" housing list. The list provides contacts for housing in the Cleveland area but is **not an endorsement** for the properties listed. We can **NOT** assist you with the specific off campus housing prior to arrival as the city is large and choices are many. Several properties near campus include:

#### Walker & Weeks

2404 Prospect Avenue  
216-566-7676

#### The Langton

2303 Chester Avenue  
855-620-3707

#### Reserve Square

1701 East 12th Street  
216-861-2715

Additional apartment listings:

<http://csu.loc101.com/university/search>





**Cleveland State University**

**Center for International  
Services & Programs**

**2121 Euclid Ave, MC 106  
Cleveland, OH 44115**

The Center for International Services and Programs is open 8:00 am to 5:00 pm., Monday – Friday. Our staff is ready to assist you. If you have any questions, please contact our office by telephone at 216-687-3910. Any overseas correspondence or questions should be sent by email at [intadvisor@csuohio.edu](mailto:intadvisor@csuohio.edu)

## Important Dates

# Fall 2013

## New International Student Check-In July 26-August 30

### AUGUST

Fall 2013 Orientation	August 15-16
First Saturday Class	August 24
First Weekday Class	August 26

### SEPTEMBER

Last Day to Add	September 1
Labor Day (University Holiday)	September 2
Last Day to Drop	September 6

### OCTOBER

Columbus Day (University Holiday)	October 14
Midterm Grades	October 14-21

### NOVEMBER

Last Day to Withdraw	November 1
Veterans Day (no classes, offices open)	November 12
Thanksgiving Recess	November 28-Dec 1

### DECEMBER

Last Day of Classes	December 6
Final Exams	December 9-14
Commencement	December 15

