



# Student Center Glasscock Ballroom

CLEVELAND STATE UNIVERSITY

Location: SC 311  
2121 Euclid Avenue,  
Cleveland, OH 44115

Phone: 216-523-7203

Email:  
[Conferenceservices@csuohio.edu](mailto:Conferenceservices@csuohio.edu)

[Campus Map](#)

Diagram of room

[Calendar of Events](#)  
(See if your date is available!)

[Catering and Dining](#)

[Rental Rates](#)

[Departmental Costs](#)

Additional amenities:

- Wooden dance floor (24' x 24')
- Stage
- Podium
- Dropdown Screens
- LCD projectors
- Wired microphones
- Wireless microphones
- DVD players
- Outdoor patio
- Spectacular view of Downtown Cleveland!



**INTERNAL:** Defined as current student, staff, faculty, or internal CSU organization requesting event space on campus. Internal University Organizations utilizing facilities for standard, daily operations are not responsible for facility rental costs as defined by CSU. They are responsible for all associated Direct Costs as defined.

**PARTNERSHIP:** Defined as the program being related to the University mission of teaching, research, and service. The majority of the attendees must be current CSU students, staff, or faculty. Partnership events are responsible for 50% of the current CSU facility costs. If an admission or registration fee is charged for the program, then 100% of the current CSU facility costs shall be paid. University organizations that participate in a program with an external organization will be held responsible for any fiscal liabilities incurred by the University in connection with the program. They are responsible for all associated Direct Costs as defined.

**RENTAL:** Requests from external organizations must be made to Conference Services, which administers University facility policies, rules, and regulations. The privilege of using facilities by an external organization may be granted only when a CSU Facilities Use and Service Contract have been properly executed between the external organization and Conference Services. The ultimate responsibility for the event, and for all liability for any personal injury or property damage resulting from the event, rests with the external organization. They are responsible for all facility costs and all associated Direct Costs as defined.

**DIRECT COSTS:** Defined as all fees associated with having a program in University facilities, except for the actual facility rental rates. Direct expenses include, but are not limited to, costs incurred as a result of occupancy beyond regular business hours, audio-visual requirements, housekeeping, personnel required to service the event, special equipment, police, parking, and technical support.



## Room Capacities and Configurations

A + B + C + D	
Dimensions	70' x 90' = 6,300 s/f
Round Tables Seating	368
Round Tables Seating with dance floor	256
Lecture Seating	600
Reception	1,000

C + D		A + B	
Round Tables	280	Round Tables	96
Round Tables with dance floor	175	Lecture	150
Lecture	350	U-Shape	40
Reception	600	Hollow Square	50
		Reception	200

D		A	
Round Tables	120	Round Tables	48
Lecture	175	Lecture	70
U-Shape	40	U-Shape	30
Hollow Square	40	Hollow Square	40

C		B	
Round Tables	120	Round Tables	48
Lecture	175	Lecture	70
U-Shape	40	U-Shape	30
Hollow Square	50	Hollow Square	40